

MEETING MINUTES

**Pioneer Fire Protection District
Board Meeting
Tuesday, January 9, 2018 – 6:00PM
7061 Mount Aukum Rd., Somerset, CA 95684**

Welcome to the Pioneer Fire Protection District Board Meeting. The Chairman of the Board of Directors will invite your comments regarding any item listed on our open session agenda. The Chairman may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from taking any action not listed on the agenda.

1.0 CALL TO ORDER

Roll Call

Directors Present: Dave Pratt, Allan Polinsky, Phil Dayton

Salute to Flag

Adoption of Agenda

Motion to adopt agenda

(M/S) Dayton / Polinsky

Passed 3-0

2.0 PUBLIC COMMENT OTHER THAN AGENDA ITEMS

Melanie Hessing reported that Grizzly Flats Fire Safe Council won a national award from the National Wildfire Mitigation Awards committee. More information on the awards can be found at <http://stateforesters.org/mitigation>

3.0 CONSENT CALENDAR

3.1 Minutes from December 12, 2017

3.2 Board approval of payment of bills - Copy of Greensheets attached

Motion to approve Minutes from December 12, 2017 and Greensheets

(M/S) Polinsky /Dayton

Passed 3-0

An observation was made by director Pratt related to content of minutes and the scope of content. Discussion from the public regarding the need to be balanced and provide an accurate accounting of Board meeting minutes without an overwhelming amount of content took place. Doug Updike stated he appreciated the detail as he reads online and wants to know what actually took place. Discussion also took place surrounding how long to keep the audio files, currently they are kept for 30 days.

Director Dayton suggested a discussion action item be made for a future meeting regarding length of time audio files will be kept.

4.0 ITEMS REMOVED FROM CONSENT CALENDAR

5.0 UNFINISHED BUSINESS

5.1 Minutes from Board Meeting – October 10, 2017 (Confirmation)

Motion to approve Minutes from October 10, 2017

(M/S) Polinsky /Dayton

Passed 3-0

5.2 Minutes from Board Meeting – November 3, 2017 Revised

Motion to approve Revised Minutes from November 3, 2017

(M/S) Dayton/ Polinsky

Passed 3-0

5.3 Minutes from Board Meeting – November 14, 2017

Director Polinsky asked to change the narrative under the Chief,s report under the PO box.

Discussion took place.

Motion to approve Minutes from November 14, 2017

(M/S) Dayton/Pratt

Failed 2-1

Abstain – (Polinsky)

Public Member Melanie Hessing stated if the minutes are an accurate reflection of what took place in the meeting and there are no errors they should be acceptable.

Director Polinsky stated he would agree to the minutes as presented and a new motion was made.

Motion to approve Minutes from November 14, 2017

(M/S) Dayton/Pratt

Passed 3-0

Motion to approve Minutes from November 14, 2017

(M/S) Dayton/ Pratt

Passed 3-0

5.4 Minutes from Special Board Meeting – November 30, 2017

Motion to approve Special Board Minutes from November 30, 2017

(M/S) Dayton/ Polinsky

Passed 3-0

6.0 NEW BUSINESS

6.1 Review Applications for Open Board Positions

Two positions are open, 3 resumes were received. 3-5 minutes were provided for each candidate to share. Candidates shared in the following order: Marie Fitts, Paul Graham, and Eileen Strangfeld. Candidates were informed about the terms open and length of time for each open position. Appointment 1 will serve until December 7,2018, Appointment 2 will serve until December 4, 2020. Candidates were also informed they would need to run for the positions in the next election. Marie Fitts was willing to serve either term, Paul Graham and Eileen Strangfeld were interested in the one year term

6.2 Motion and Roll Call Vote to Appoint Board Members

Motion and Roll Call Vote made to appoint Eileen Strangfeld for Appointment 1 serving until December 7, 2018.

(M/S) Pratt/ Dayton

Ayes – Dayton, Polinsky, Pratt

Noes - 0

Abstain - 0

Motion and Roll Call Vote made to appoint Marie Fitts for Appointment 2 serving until December 4, 2020.

(M/S) Dayton/ Polinsky

Ayes – Dayton, Polinsky, Pratt

Noes - 0

Abstain – 0

6.3 Swearing in of new Board Members

Eileen Strangfeld was sworn in by Director Pratt for Appointment 1 serving until December 7, 2018

Marie Fitts was sworn in by Director Pratt for Appointment 2 serving until December 4, 2020.

After swearing in the new directors joined the board for the remainder of the meeting.

6.4 Update on Chief Position

10 applications for Chief have been submitted. Currently the Chief's job posting is on the Pioneer website and on the website Indeed. There are 2 other websites available to advertise the open position of Chief, but fees are required to utilize them. International Association for Fire Chiefs, and Daily Dispatch. Applicants from California would be preferable due to knowledge of California rules and regulations.

6.5 Schedule Special Board Meeting

Action: Schedule a date and time for meeting

Create an adhoc committee for recruitment of interim Fire Chief.

Justification

(1) Parallel process to the permanent solution

(2) No Board level plan in place – Ops yes, Board no

(3) Recruiting process in finding the RIGHT candidate for Chief is of an undetermined length

Kathy Wood asked about the possibility of having a Captain stepping up and fill the duties of Chief until a permanent Chief can be found. Allen Wood stated there are already policies in place for a Caption to step up into the Chief's role for a limited term, and contracts are available.

Special Board Meeting scheduled for Monday January 15th 6pm

6.6 Create a budget for the Board \$1500

Justification is recruiting process and inevitably there are other items that will occur over the course of the year

Director Pratt stated there is a cost to posting jobs on several websites that would be of value in the process of recruitment of the new Fire Chief . Discussion took place regarding creating a line item on the budget to reallocate funds for this process.

Public member Allen Wood provided clarification on how the budget process would allow for funds to be used for hiring of a new Chief. Funds can be spent by the Fire Chief and put through the green sheet process and allocated to an appropriate category.

No Motion was made.

Items 6.6 was discussed before 6.5

7.0 STANDING REPORTS

7.1 Report from Firefighter's Local #4586

George Selig stated that there are still open MOU negotiations with the union that need to be finished. Selig stated the negotiations have been going on for over a year and a half and the Union would like to finish up these negotiations and get things signed.

7.2 Report from PVFA

Easter Egg Hunt - There will be a pancake breakfast March 31st 2018

Citizen of the year award has not been given in a long time. Chief Dyer suggested the board consider:

- Pat Bereuther from Omo Ranch for his work on the water tank at Station 37.
- Saluti Cellers for hosting the Fire and Wine events the last 2 years.

8.0 AGENDA ITEMS FOR NEXT MONTH

9.0 FINAL COMMENTS BY DIRECTORS

10.0 ADJOURN MEETING

(M/S) Dayton / Polinsky

Meeting adjourned at 7:40 pm

Passed 5-0

Board Signature

Note: All Board meetings are recorded. The agenda is available on the District's web site (www.pioneerfire.org) and the full agenda packet may be viewed at the District's main office, Station 38, 7061 Mount Aukum Road, Somerset between 9AM and 1PM. Station 38 has disabled access and facilities.