

# PIONEER FIRE PROTECTION DISTRICT

## Board of Directors Board Meeting

June 11, 2024 Minutes

Tony Marcaccio-Board Chair, Tina Holum-Vice Chair, Judy Hobson-Secretary, Randy Rossi-Director, Candance Flaming-Director

### **Mission Statement**

To provide a professional and compassionate level of community fire protection, emergency medical and rescue services to the citizens and property owners within the Fire District, in order to prevent or minimize the loss of life, pain, suffering and property damage as a result of fire or other types of emergencies.

The June 11<sup>th</sup>, 2024 6:00 PM meeting was conducted in person at 7061 Mt. Aukum Rd. Somerset, CA 95684.

### MINUTES

#### 1. CALL TO ORDER and DETERMINATION OF QUORUM

1.1 Roll Call Present – Marcaccio, Hobson, Rossi, Holum

Absent: Flaming

Administration : Chief Whitt, Admin Vierra, Captain Stutts, FF Aemisegio

1.2 Pledge of Allegiance – Director Hobson

#### 2. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

2.1 Administration recommends the BOD approve: Minutes from May 14 2024 Board Meeting.

Administration recommends the BOD approve: Payment of bills – green sheets for May 2024

Motion to adopt agenda and accept consent calendar.

(M/S) Hobson/Holum

Passed 4/0

#### 3. PUBLIC HEARING

3.1 NOTICE IS HEREBY GIVEN that a public hearing will be held on Tuesday, June 11, 2024 at the hour of 6pm Mt Aukum Rd, Somerset, California, for the purpose of establishing, by resolution, the appropriation limits for the 2024-25 fiscal year for the Pioneer Fire Protection District as described in article XIII B of the State Constitution. The proposed appropriation limits are \$ 1,307,315.00. At said hearing the Pioneer Fire Protection District will consider all comments by interested persons.

**Public Hearing opened at 6:03pm**

No public Comment

**Public Hearing Closed at 6:03pm**

#### 4. PUBLIC COMMENT (Open Forum)

No Public Comment

#### 5. MONTHLY/STANDING ACTIVITY REPORTS AND COMMITTEE REPORTS:

##### 5.1 Administrative/Chief's Report

TO: Pioneer Fire Protection District Board of Directors

FROM: David Whitt, Fire Chief

PREPARED BY: David Whitt, Fire Chief

DATE: June 11, 2024

ITEM: June Board of Director's Meeting: Chief's Report for the Month of May

RECOMMENDATION: Receive information about the District

#### Calls For Service in April:

<u>Call Type</u>	<u>May</u>
Fire	3
Rescue and Emergency Medical	21
Hazardous Condition (no fire)	1
Service Call (Public Assist)	5
Cover other districts stations	6

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Good Intent	21		
False Alarm	1		
Special Incident	0		
TOTAL	58		
Fire Loss Total	\$ 0		\$ 50,000

### Apparatus

- All front-line apparatus is almost in service ...
- E-38 is back in service.
- E-338 has been repaired by Stretch Fab HERE IN OUR OWN QUARTERS!!! And is back, ready to go!
- Water Tender 38 is in the shop but nearly complete, sometime this week will be ready for training.

### Facilities

- Station 32 was repainted, electrical support in progress, and waiting for the arrival of our Air Compressor (grant funded).
- "Fuels Reduction" exercises have begun around our properties. If you see something that needs attention, please say something to us and we will address.

### Personnel

- Firefighter Jones now works for Diamond Springs ... we wish him the very best and we will miss him very much!
- Two personnel have left to attend Paramedic Boot Camp in Boston for the manipulative training.
- Hiring process has begun, applications are due June 14<sup>th</sup>, and the interviews will be completed June 24-28<sup>th</sup>.
- Finalized contract for Chief Earle including a job title change along with contracts for other IMT members.

### Administration

- Continuing with to upgrading our IT including 22TB backup drive, looking at pricing for computers, Wi-Fi, and server access.
- Met with several allied agencies and fire service partners.

**OPTIONS:** The Chief's Report is for informational purposes. The Board of Directors may take one or more of the following actions:

- 1) Provide Staff with comment.
- 2) Provide Staff with additional direction.

**FISCAL IMPACT:** As noted in the report.

**ACTION PLAN:** None.

**RELATED ACTION(S):** None.

#### **5.2 Local #4586**

Captain Stutts- Nothing to report

#### **5.3 PVFA**

No Report

#### **5.4 Affiliated Organization Reports**

ORFSC- had their Chipper Day on May 18<sup>th</sup> and had a very successful event and bake sale.

West Slope Foundation - Having Disaster Preparedness Workshops – Preparedness - June 29<sup>th</sup> or July 13<sup>th</sup> 9-3pm and Evacuation & Recovery July 20<sup>th</sup> or August 3<sup>rd</sup> 9-3pm.

GFFSC - having 20 anniversary Fundraiser event Saturday June 22<sup>nd</sup>.

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### 5.5 Financial

Chief whit reviewed financials as provided in the board packet.

### 5.6 Standing Finance Committee Report

Director Holum gave a brief overview of the most receipt finance Committee meeting.

## 6. OLD BUSINESS

### 6.1 Board of Directors Policy Manual Review Update

The Board elected to keep it as a draft and vote on it at a later date. We are waiting to hear back from Lexipol.

### 6.2 Station 31 Building Project

The project is still in FEMA Final Review.

### 6.3 District Rural Water Supply

Nothing new to report.

### 6.4 Omo Ranch Water Storage Tank – Update

Contract is available for the board to sign tonight.

### 6.5 Water Storage Tank at Omo Ranch & Fairplay

Julie Wynia provided summary- ORFFC is looking at Drew Potter's property on the corner of Omo Ranch and Fairplay Road. ORFSC will be voting on this topic at their upcoming meeting in June. Discussion took place surrounding use of private water supplies for fire prevention.

### 6.6 JPRIMA Insurance

Chief Whitt reviewed response from Counsel as provided in the board packet. Renewal date needs to be confirmed to determine contract end date.

### 6.7 Lexipol

Still waiting for them to return our call.

## 7. NEW BUSINESS

### 7.1 Amended Budget FY 2023-2024

Proposed budget amendment includes adding \$105,000.00 to 1940 - Misc. Revenue on the Revenue side and adding \$25,000.00 to 3004 Other Compensation, \$40,000.00 to 4500 - Special District Expense and \$40,000.00 to 6040 - FA Equipment on the expense side.

Motion to accept Proposed budget amendment includes adding \$105,000.00 to 1940 - Misc. Revenue on the Revenue side and adding \$25,000.00 to 3004 Other Compensation, \$40,000.00 to 4500 - Special District Expense and \$40,000.00 to 6040 - FA Equipment on the expense side.

(M/S) Rossi/Holum

Roll call vote

Ayes: Hobson, Marcaccio, Rossi, Holum

Nay: 0

Abstain: 0

Absent: Flaming

Passed 4/0

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- 7.2 Adoption of Preliminary Budget FY 2024-2025**  
Motion to accept FY 24-25 Preliminary Budget  
(M/S) Hobson/Marcaccio  
Roll call vote  
Ayes: Hobson, Marcaccio, Rossi, Holum,  
Nay: 0  
Abstain: 0  
Absent: Flaming  
Passed 4/0
- 7.3 2024-25 SD PROP4 RESOLUTION 2024-01**  
Motion to accept 2024-25 SD PROP4 RESOLUTION 2024-01  
(M/S) Holum/Rossi  
Roll call vote  
Ayes: Hobson, Marcaccio, Rossi, Holum  
Nay: 0  
Abstain: 0  
Absent: Flaming  
Passed 4/0
- 7.4 DRAFT PIO Invoice Fee Schedule 5-2024**  
Motion to accept Draft PIO Invoice Fee Schedule 5-2024  
(M/S) Hobson/Marcaccio  
Roll call vote  
Ayes: Hobson, Marcaccio, Rossi, Holum  
Nay: 0  
Abstain: 0  
Absent: Flaming  
Passed 4/0
- 7.5 Resolution 2024-02 Declaring an Election be Held**  
(M/S) Hobson/ Holum  
Roll call vote  
Ayes: Hobson, Marcaccio, Rossi, Holum  
Nay: 0  
Abstain: Flaming  
Absent: 0  
Passed 4/0

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- 7.6 **Memorandum of Understanding with Shingle Springs Band of Miwok Indians Tribal Fire.**  
Motion to approve Memorandum of Understanding with Shingle Springs Band of Miwok Indians Tribal Fire.  
(M/S) Rossi/Marcaccio  
Roll call vote  
Ayes: Hobson, Marcaccio, Rossi, Holum  
Nay: 0  
Abstain: Flaming  
Absent: 0  
Passed 4/0

**8. CORRESPONDENCE AND COMMUNICATIONS/BOARD MEMBERS COMMENTS (GOOD OF THE ORDER)**

Thank you card and challenge coin received from the Massachusetts Maritime Academy.

**9. AGENDA ITEMS FOR THE NEXT REGULARLY SCHEDULED BOARD MEETING**

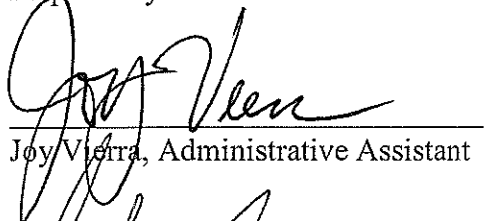
6.1,6.2,6.3,6.4,6.5,6.7

**ADJOURNMENT**– Motion to Adjourn

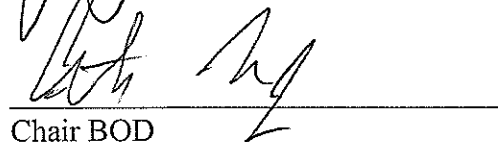
(M/S) Hobson/ Marcaccio Passed 4/0 Meeting adjourned 7:45p.m.

**NEXT REGULAR BOARD MEETING SCHEDULED FOR Tuesday, July 9<sup>th</sup>, 2024 at 6:00 p.m.**

Prepared by:



Joy Vieira, Administrative Assistant



Chair BOD

7-9-2024

Date