

# PIONEER FIRE PROTECTION DISTRICT

Board of Directors Board Meeting

February 14, 2022 Minutes

Tony Marcaccio-Board Chair, Tina Holum-Vice Chair, Judy Hobson-Secretary, Randy Rossi-Director, Candance Flaming-Director

## **Mission Statement**

*To provide a professional and compassionate level of community fire protection, emergency medical and rescue services to the citizens and property owners within the Fire District, in order to prevent or minimize the loss of life, pain, suffering and property damage as a result of fire or other types of emergency.*

The regularly scheduled December 13<sup>th</sup>, 2022 6:00 PM Board Meeting was conducted in person at 7061 Mt. Aukum Rd.  
Somerset, CA 95684

## **MINUTES**

### **1. CALL TO ORDER and DETERMINATION OF QUORUM 18:00 hours 6:00p.m.**

1.1 Roll Call-Present: Director Marcaccio, Director Rossi, Director Hobson, Director Flaming Absent: Director Holum,  
Administration: Chief Whitt, Admin. Assistant Joy Vierra, Captain Schwitalla FF Carlson

1.2 Pledge of Allegiance led by Director Rossi

### **2. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action

2.1 Administration recommends the BOD approve: Minutes from January 17 2023 Special Board Meeting.

2.2 Administration recommends the BOD approve: Payment of bills – green sheets for January 2023  
Motion to adopt agenda and accept consent calendar  
(M/S) Hobson/Rossi  
Passed 4/0

### **3. PUBLIC COMMENT (Open Forum)**

No Public Comment

### **4. MONTHLY/STANDING ACTIVITY REPORTS AND COMMITTEE REPORTS**

4.1 **Administrative/Chief's Report** – Chief Whitt reviewed Chief's report as printed in the Board Packet.

**TO:** Pioneer Fire Protection District Board of Directors

**FROM:** David Whitt, Fire Chief

**REVIEWED BY:**

**PREPARED BY:** David Whitt, Fire Chief

**DATE:** February 14, 2023

**ITEM:** December Board of Director's Meeting Chief's Report for the Month of January

**RECOMMENDATION:** Receive information about the District

### **Calls for Service in September:**

<u>Call Type</u>	<u>January</u>	<u>Year to Date</u>
EMS	39	39

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Fire	1	1
MVA	4	4
Hazmat	2	2
Assist	6	6
Other	22	22
TOTAL	74	74
Fire Loss Total	\$ 0	\$000,000

### Apparatus

Repairing the fleet continues to progress. Looking at renaming/re-identifying all apparatus to meet state-wide standards. For example, instead of Patrol 37 it might be Engine 637 which identifies the apparatus as a Type 6 Engine from Station 37. More to follow.

#### E-38 (Type 1 – Frontline Structure Engine)

- Is back in a shop to repair some damage and for servicing. Possibility of a really good vendor for extensive servicing.

#### Reserve Engine (El Dorado Hills)

- Replacing plumbing for front discharge

#### E-338 (Type 3 – Frontline Wildland Engine)

- E-338 in service but we have found a small air leak. Air dryer with a bad fitting. To be repaired as soon as we get the Type 1 back.

#### Type 6 Engine (Known currently as Patrol 38)

- Pump repair is next to make sure it meets ICS Typing Standards (pump capacity and testing)

#### Type 6 Engine (Known currently as Patrol 35)

- Will be taken into the shop to fix check engine light once the other Type 6 is completely operational.
- Same status as before: If the “Check Engine” light cannot be resolved, then a process with DMV will be undertaken to have the apparatus “adjudicated” and approved for use in the State of California.

#### WT-38 (Frontline Water Tender)

- Going to White Freightliner for repairs by Friday (who were not impressed by the builder)

### Facilities

Station 38 including the living quarters:

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- Gym has been in the process of a little renovation. Nearly complete.
- Water filtration system went out to bid and is closed. Bids being opened and will be awarded commensurate to District policy.
- Still waiting for Subject Matter Expert to assist with bid for Electrical supply drop and associated repairs (Scope of Work).
- Roof prop is nearly finished on top of the Conex box.
- Plan is moving forward for re-arranging the apparatus bay and interior of Administration including possibly removing the kitchen area.
- Air compressor Grant has been awarded to Pioneer with official notification from FEMA. Bid to go out the week of February 20, 2023.

### Personnel

- Firefighter Ryan Drake has been hired as the “A” Shift Firefighter; first day was January 2<sup>nd</sup>.
- Firefighter has returned from injury; back to full staffing for Firefighter rank.
- We still have 5-6 reserves that have been working on a fairly regular basis bringing our staffing up to 4 at times.
- Firefighter Walsh has been working out-of-class as the “B” Shift Fire Captain.
- Working on replacement for full-time Firefighter on the “B” Shift.

### Administration

- Information for the Annual Report being gathered.
- Beginning the process for training and implementation of a Community Emergency Response Team (CERT)
- Several meetings including JPA, Chiefs, County Operations, El Dorado County Fire District Finance Committee, and Omo Ranch Fire Safe Council (very good meeting).
- Meet with Standing Finance Committee members to set the “rules of engagement” relative to the Staff Report in the Board Packet.
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**OPTIONS:** The Chief’s Report is for informational purposes. The Board of Directors may take one or more of the following actions:

- 1) Provide Staff with comment.
- 2) Provide Staff with additional direction.

**FISCAL IMPACT:** As noted in the report

**ACTION PLAN:** None.

**RELATED ACTION(S):** None.

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1000 SECTION

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### 4.2 Local #4586

Captain Schwitalla, President of the Local 4586 provided the board with the following letter:

As the President of the local 4586, I would like to formally invite each member of the board of directors to participate in a ride along with the on duty crews. My hope is that these ride alongs will provide insight to the members of the board on the day to day operations of this district, the challenges our members face, as well as what preparing to protect the citizens of this district entails. I believe this will continue to build upon the relationship that the district has with its employees, and that we as a union can familiarize ourselves with the duties of those elected to represent our district. My hope is that this will result in an even better service being provided for those that live and visit our district.

For those interested, please contact the department and we will reach out to organize dates and times.

### 4.3 PVFA

The Pancake Breakfast and Easter Egg Hunt will be held Saturday April 8<sup>th</sup> at Pioneer Park Breakfast will be served from 9-10:30a.m., and the Easter Egg Hunt will start at 11 a.m. Bingo will be coming to the Fireman's Hall in the future.

### 4.4 Financial

Chief Whitt reviewed financials as provided in the board packet

### 4.5 Standing Financial Committee Report

Director Marcaccio reported that the next standing committee meeting will be March 10 2023. 10:30-12pm.

## 5. OLD BUSINESS

### 5.1 None

## 6. NEW BUSINESS

### 6.1 Charters for Standing Committees

(Whitt)

Chief Whitt reviewed information related to setting up Standing Committees based on the outline provided in the board packet. The vote for adding a Standing Strategic and Long-Range Planning Committee and Assets and Facilities Standing Committee will be moved to old business for the next board meeting.

Motion was made to change the name of the Ad Hoc Finance Committee to Standing Finance Committee.

(M/S) Flaming/Rossi

Passed 4/0

### 6.2 Board Policy Manuel Review

(Marcaccio)

Discussion of the Board Policy Manuel review will be moved to Old Business for the next board meeting where it is hoped that the full board will be present so an Ad Hoc committee can be formed.

### 6.3 LAFCO Nominations for Special District Commissioner

(Vierra)

There were no nominations made by the board for the LAFCO Special District Commissioner.

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**6.4 CSDA Call for Board of Directors Nominations**

(Vierra)

There were no nominations made by the board for CSDA Board Of director.

**7. CORRESPONDENCE AND COMMUNICATIONS/BOARD MEMBERS COMMENTS (GOOD OF THE ORDER)**

7.1 Donation received form Jay Bird Hill

**8. AGENDA ITEMS (For Next Regularly Scheduled Meeting)**

8.1 Old Business - Board Manual Bylaw review update

8.2 New Business - Engagement Letter for Audit,

8.3 New Business FY 23-34 Preliminary Budget,

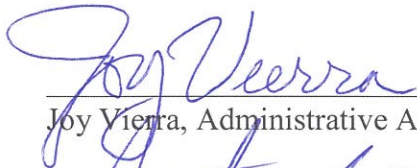
8.4 New Business Use of Station 35 replacement funds

**ADJOURNMENT**– Motion to Adjourn

(M/S) Hobson/Flaming Passed 4/0 Meeting adjourned at 6:52p.m.

**NEXT REGULAR BOARD MEETING SCHEDULED FOR Tuesday March 14, 2022 at 6pm**

Prepared by:

  
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Joy Vierra, Administrative Assistant

  
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Chair BOD

3-14-2023  
Date