

PIONEER FIRE PROTECTION DISTRICT

Board of Directors Board Meeting

November 8, 2022 Minutes

Randy Rossi –Board Chair, Tony Marcaccio–Vice Chair, Judy Hobson–Secretary, Christina Holum – Director, Joe Ruder – Director

Mission Statement

To provide a professional and compassionate level of community fire protection, emergency medical and rescue services to the citizens and property owners within the Fire District, in order to prevent or minimize the loss of life, pain, suffering and property damage as a result of fire or other types of emergency.

The regularly scheduled November 8th, 2022 6:00 PM Board Meeting was conducted in person at 7061 Mt. Aukum Rd. Somerset, CA 95684

MINUTES

1. CALL TO ORDER and DETERMINATION OF QUORUM 18:00 hours 6:00p.m.

1.1 Roll Call-Present: Director Rossi, Director Holum, Director Hobson, Director Marcaccio, Director Ruder

Administration: Chief Whitt, Admin. Assistant Joy Vierra, Battalion Chief Earle, Captain Stutts, FF Carlson

1.2 Pledge of Allegiance led by Judy Hobson

2. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action

2.1 Administration recommends the BOD approve: Minutes from October 11th 2022 Board Meeting Minutes

2.2 Administration recommends the BOD approve: Payment of bills – green sheets

2.3 Fidelity National Title Company Chief Whitt Appointment Letter

Motion to adopt agenda and accept consent calendar

(M/S) Ruder/Hobson

Passed 5/0

3. TIME SENSITIVE MATTERS

3.1 **2022 Fire Code Adoption – Public Hearing** – Directors will convene a public hearing prior to the second reading of Ordinance 2022-01 adopting the 2022 Edition of the California Fire Code with Amendments. (California Health and Safety Code Section 13689.7)

Battalion Chief Earle provided a short overview of the Fire Code Ordinance. Public hearing was opened at 6:05pm and Closed at 6:08 pm. There was no public comment.

4. PUBLIC COMMENT (Open Forum)

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et. seq) and may be limited to three (3) minutes for any person addressing the Board.

Battalion Chief Earle provided information on a no cost Flu and Covid booster Shot clinic that will be hosted at the Fireman’s Hall with a possible date of November 12th 2022. This clinic day would be open to the department and public to get their flu shots and Covid Boosters.

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5. MONTHLY/STANDING ACTIVITY REPORTS AND COMMITTEE REPORTS

5.1 **Administrative/Chief's Report** – Chief Whitt provided Chief's report as printed in the Board Packet.

TO: Pioneer Fire Protection District Board of Directors
FROM: David Whitt, Fire Chief
REVIEWED BY:
PREPARED BY: David Whitt, Fire Chief
DATE: November 8, 2022
ITEM: October Board of Director's Meeting Chief's Report
RECOMMENDATION: Receive Information about the District

Calls For Service in September:

<u>Call Type</u>	<u>October</u>	<u>Year to Date</u>
EMS	20	232
Fire	3	26
MVA	2	41
Hazmat	0	7
Assist	10	95
Other	15	129
TOTAL	40	531
Fire Loss Total	\$ 0	\$282,500

Apparatus

Repairing the fleet continues to progress:

E-38 (Type 1 – Frontline Structure Engine)

- Still at Cummins of West Sacramento, however, repairs related to the diesel engine are complete. One more electrical wiring harness repair and that should place the Engine back in service. Still awaiting final dollar amount.

Reserve Engine (El Dorado Hills)

- Plumbing for front discharge needs to be replaced
- Still being outfitted with equipment from storage and other apparatus.

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E-338 (Type 3 – Frontline Wildland Engine)

- Has developed what appears to be another exhaust manifold leak. E-338 will be going into the shop once E-38 comes home and is in service.

Type 6 Engine (Purchased but never placed into service due to it breaking down on the way to Pioneer)

- Repair shop has torn down the diesel engine and started repairs ala “Bullet-proofing”.

Type 6 Engine (engine blew up during Caldor Fire and was repaired at cost of \$27,000.00)

- Status Quo ...
- Engine runs but has a “Check Engine” light due to it being a “Salvage Title” apparatus where the chassis and the cab are two different model years and the electrical components due not match up. Ford could not find a work-around.
- The plan for this is to take the Engine into the shop after the above Type 6 is completed to find a possible work-around with an electrical specialist.
- Costs should be minimal if repairable.
- If the “Check Engine” light cannot be resolved, then a process with DMV will be undertaken to have the apparatus “adjudicated” and approved for use in the State of California.

WT-38 (Frontline Water Tender)

- Awaiting word from Helie for next steps.
- Contact has been made with the builder with a list of items that need to be repaired.
- Some items should be covered by the builder, some items will be covered by White Freightliner (the builder of the chassis, cab, and running gear).
- Plan is being developed currently as to where the apparatus needs to go (as compared to just shipping it back to Quebec, Canada).

Facilities

Station 38 including the living quarters:

- Bathroom Bid repair in process of review.
- Water filtration system is out for bid and closes 11/12/2022.
- Electrical supply drop and associated repairs should be going out to bid after we get a more accurate scope of work.
- Roof prop is being finished on top of the Conex box.
- Plan is developing for re-arranging the apparatus bay and interior of Administration including possibly removing the kitchen area.
- Air compressor Grant has been awarded to Pioneer and is in process of going to bid.
- Oxygen filling tanks will be supplied by the JPA.

Personnel

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- Firefighter still out with back injury; unknown return time.
- Firefighter Carlson has returned to full duty.
- Coverage has been maintained the best we can with fill in Firefighters from Staff, Captains working down, and Firefighters from Tribal Fire being hired as Limited Term.
- Additional interested personnel have been interviewed:
 - The one Firefighter who currently was a Seasonal Firefighter for Nevada County Consolidated Fire Protection District worked several shifts for us and is now in the Sac Metro Fire Single Role Academy as an EMT.
 - One Firefighter, who was with the District prior, has returned to assist.

Administration

- Standard Operating Procedures and Guidelines are being reviewed/developed.
- Injury and Illness Prevention Plan (IIPP) has been reviewed, corrections made, and forwarded to our worker's compensation carrier for review.
- Scaroni property sales has been completed and Board Packet has more information.
- Draft Audit moving towards completion of Final Audit.
- Station 35 insurance claim continues to progress; Pioneer has received final breakdown for insurance claim for Station 35 (\$200,600 with \$150,000 already received. \$50,600 to follow).
- FEMA reimbursement also continues to move forward; final numbers for insurance reimbursement is required.

OPTIONS: The Chief's Report is for informational purposes. The Board of Directors may take one or more of the following actions:

- 1) Provide Staff with comment.
- 2) Provide Staff with additional direction.

FISCAL IMPACT: As noted in the report

ACTION PLAN: None.

RELATED ACTION(S): None.

5.2 Local #4586 – No report
Nothing to report

5.3 PVFA – November 12, 2022 will be the Out of the Ashes event at Element 79 from 4-7pm \$65.00 per person. Proceeds from this event will support the West Slope Foundation. The Placerville Christmas parade is December 4th. The PVFA will be participating if there is a piece of apparatus that is available and can be used. Breakfast with Sana will be at the Fireman's Hall December 10th

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5.4 Financial –Chief Whitt reviewed County financial reports as provided in the board packet.

5.5 Apparatus – Chief provided update on each piece of apparatus when giving his Chief’s report. This item was covered in the chief’s report. The Chief requested that the standing report for apparatus be rolled up into the chief report for the future and removed from the agenda. The board agreed.

6. OLD BUSINESS

6.1 Grizzly Flats Permitting Fee

Administration presented to the board information related to all permits filed with the county & PFPD, the cost of permits already paid to PFPD to date for people who lost their homes in the Caldor Fire for same owner/occupant home owners, an estimate of Ken Earls’ time/cost to do the reviews and inspections, and identified who was insured and who is underinsured/uninsured with the data form the West Slope Foundation and the County. Discussion took place surrounding the information provided. The West Slope Foundation offered to support the underinsured/uninsured people with the cost of their Caldor Fire rebuild permit fees. The Board agreed to keep the current PFPD policy in place and refer eligible people to the West Slope foundation for support with their permit rebuild fees.

6.2 Finance Ad Hoc Committee Formation

Chief Whitt will provide the Finance Ad Hoc Committee with more information when the next DI Dorado county financial group meeting is taking place.

6.3 District Insurance Renewal

Chief Whitt provided information related to the Department’s insurance renewal rate. The prior year’s renewal rate was approximately \$70,000.00 and the 2022 insurance renewal rate has increased to approximately \$200,000.00. This rate is for a three year contracted period with the possibility of a 15% increase per year. There are several factors that play into this high insurance rate. All the Special Districts in California were hit with large insurance rate increases this year, not all as big an increase as ours but all were hit hard. The district will need to look for ways to increase some revenues so as not to dip into reserves to pay the costs of the premiums each year. Chief Whitt has some ideas and will present some proposals hopefully as early as January.

6.4 Dip Site Permits

Chief Whitt spoke to the Forest Service related to dip sites. For initial attacks the forest service will dip where ever possible and there are no permit needed to do this. There are safety concerns that need to be met to use any dip site, but no permits are needed.

7. NEW BUSINESS

7.1 Fire Code Ordinance 2022-01 – Second Reading of Fire Code Ordinance 2022-01 adopting the 2022 Edition of the California Fire Code, incorporating the 2021 Edition of the International Fire Code, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials, and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the PFPD; providing for the issuance of permits and collection of fees therefor; Repealing Ordinance No. 2019-01 of the PFPD and all other ordinances and parts of the ordinances in conflict therewith. Discussion/Information/Action - Staff to present the 2022 Fire Code Ordinance to the Board for review and approval.

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Chief Earle again spoke to the Fire Code Ordinance 2022-01. All the agencies in Eldorado County have now or are in the process of adopting the same Fire Code Ordinance. This will allow all fire agencies to act in accordance with the same codes making permitting easier and more uniform for businesses and individuals involved with the building process.

Motion to adopt Fire Code Ordinance 2022-01

(M/S) Ruder/Holum

Roll Call Vote

Ayes: Holum, Rossi, Hobson, Marcaccio, Ruder

Abstain: 0

Absent: 0

Passed 5/0

7.2 Draft Audit Review

Admin Vierra presented the Draft Audit to the board for review. Admin Vierra noted that page 1 containing the list of the Board of Directors needed to be edited to remove Jerry Jumper, and include Christine Holum.

Motion to accept the draft audit with Board of Director revisions, and sign Fechter and company Management Presentation Letter

(M/S) Marcaccio/Hobson

Passed 5/0

7.3 Fechter and Company Management Presentation Letter -

Letter accepted by board to sign in item 7.2

8. CORRESPONDENCE AND COMMUNICATIONS/BOARD MEMBERS COMMENTS (GOOD OF THE ORDER)

8.1 Admin Vierra read letter the district received with a donation from Rombauer Vineyards.

The board formally thanked Director Ruder for his service on the Pioneer Fire Protection Board. Chief Whitt introduced Theodore Ackerson, Grizzly Flat resident who is retired Paramedic and Training Officer with the San Francisco Fire Department. Theodore is interested in working with the PFPD to help with training staff and volunteers.

9. AGENDA ITEMS (For Next Regularly Scheduled Meeting)

9.1 Remove 6.4 Dip Site & Remove Apparatus from standing reports. New item Oath of office for Candance Flaming

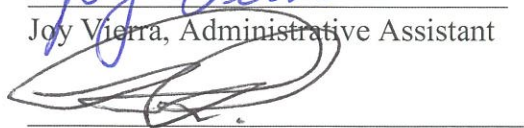
ADJOURNMENT– Motion to Adjourn

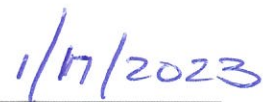
(M/S) Hobson/ Ruder Passed 5/0 Meeting adjourned at 7:42pm

NEXT REGULAR BOARD MEETING SCHEDULED FOR Tuesday December 13, 2022 at 6pm

Prepared by:


Joy Vierra, Administrative Assistant


Randy Rossi, Chair BOD


Date