

PIONEER FIRE PROTECTION DISTRICT

Board of Directors Board Meeting

June 9, 2020 at 6 p.m.

Jerry Jumper - Board Chair, Marie Fitts - Vice Chair,
Eileen Strangfeld - Board Secretary, Michael Irish – Director, Vacant - Director

Mission Statement

To provide a professional and compassionate level of community fire protection, emergency medical and rescue services to the citizens and property owners within the Fire District, in order to prevent or minimize the loss of life, pain, suffering and property damage as a result of fire or other types of emergency.

The regularly scheduled June 9, 2020 6:00 PM meeting will be conducted via Teleconference only. Members of the public may call in during the meeting and are encouraged to submit public comment via email to admin@pioneerfire.org up until the start of the meeting. Written comments will be entered into the meeting's minutes and the Board will consider all comments at the appropriate time. Members of the public may address any items on the agenda prior to board action, comments will be limited to no more than three (3) minutes. Members of the public wishing to attend the meeting must email admin@pioneerfire.org or call 530 620-4444 to receive the Participate Phone Number and the Meeting ID Number prior to the start of the meeting.

These meetings will be conducted pursuant to the provisions of California Executive Order N29-20, which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public meetings via teleconferencing and allowing the public participation telephonically. These measures will only apply during the period in which state or local public health officials have imposed or recommended social distancing measures.

MINUTES

1. CALL TO ORDER

1.1 Roll Call

Present: Irish, Strangfeld, Jumper

Absent: Fitts

Administrative Staff Present: Chief Matthews, BC Stutts, Joy Vierra AA,

Audience in attendance: Dan & Lynette Dywer, Judy Hobson, Sandy Bush

1.2 Pledge of Allegiance

2. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

2.1 Adoption of Agenda

Motion to adopt the agenda

(M/S) Strangfeld/Irish

Roll call vote

Ayes: Irish, Strangfeld, Jumper

Nay: 0

Abstain: 0

Absent: Fitts

Passed 3/0

3. SPECIAL ANNOUNCEMENT / PRESENTATIONS / GENERAL BUSINESS

Pioneer Fire Protection District Record of Exceptional Performance for

4. PUBLIC COMMENT

No Public Comment

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Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et. seq) and may be limited to three (3) minutes for any person addressing the Board.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

5.1 Minutes from Meeting May 12, 2020, and Special Board Meeting June 2, 2020,

5.2 Approval: payment of bills – green sheets

Motion made to approve Consent Calendar 5.1 & 5.2 minutes from Board Meeting May 12, 2020, Minutes from Board Special Board Meeting June 2, 2020 and approval payment of bills – green sheets

(M/S) Strangfeld/Irish

Ayes: Irish, Strangfeld, Jumper

Nays: 0

Abstain: 0

Absent: Fitts

Passed 3/0

6. MONTHLY/STANDING ACTIVITY REPORTS:

6.1 April-May Administrative/Chief's Report (Chief)

Administration:

Hiring – Current in the hiring process for the open FF position and to establish a list.

Budgeting/Financial sustainability/Purchasing – On track for a 5% revenue short fall. Operational expenditures only, we will be right on or over budget.

Updates – Administrative facility still closed to the public and personnel with the exception of Administrative

Recruitment – EMS, Wildland QRT, Volunteer FF, Water Tender/Apparatus operator Volunteer & SV's. BC Stutts should have a few new SV's coming on soon. Several leaving for seasonal with Cal Fire

Communications – Nothing to report

Amador/Pioneer – JOA signed and moving forward COVID 19 still delaying movement at this time.

Investigations - None at this time.

Grants and donations – Cal Volunteer Grant, all items purchased, 19K we will receive 50% reimbursement hopefully before September 2020. We have applied for AFG Prevention Grant; Regional Training Grant; SCBA Grant; Communication Grants and Cal Fire Volunteer Assistance Grant.

Fire & Life Safety Division Public Ed & Cost Recovery (PE, Garrett):

Newsletter:

The goal of this newsletter is to educate on specific messages relating to the assigned month's theme and beyond. This will be sent to crews and published on our website on the first day of every month starting June 2020. The goals for this newsletter are to help the crews educate the public on accurate and up to date fire and life education topics and to educate the public on all accurate and up to date topics as well.

June Newsletter is completed and is posted on our website under Public Education. Kara oversees the newsletter with the assistance of Meg Edlund when she is working on Fridays.

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Facebook and Messaging:

Facebook posts are being posted more frequently with a larger variety of topics featured along with department promotional posts. I set a personal goal of a weekly post and that has been going well. Currently, working on real time incident updates with a goal of going to as many fire incidents as possible to take pictures and update real time on incident to Facebook.

The PFPD Self Inspection form is created and is live on our website, I am currently working with Joy to get the Google Forms link on our website to allow for virtual forms to be submitted.

Programs:

Helmet Distribution program is on hold, but looking at ways to get grants to have helmets donated. Youth Fire setter Program has free resources from Firefighters Burn Institute, Facebook post regarding youth fire setters was posted in March and we will keep an eye on possible fire setters in the area. Smoke alarms and CO alarms donated from FFBI are distributed to Chief Stutts for Crew distribution. Future programs after others are established: Life Jacket Loaner program and car seat check appointments.

Summary of EMS Cost Recovery is listed below:

11 Andres Billing sheets sent, sending on the first of every month In May, Billing sheets accounted for a total of \$2,679 total pending for billing. In April, Billing sheets accounted for a total of \$945 total pending for billing. 6 Andres eligible billing sheets being prepared to send. 11 PFPD billing - working on sending invoices, need time. Goal is July 1st. 11 Andres Billing for calls in Grizzly, working on all invoices. 45 pending more information (medical numbers, etc.)

Classes Being Taught:

All were cancelled that were proposed for April and May due to COVID. Completing American Heart Association BLS Instructor course with BC Stutts to be able to certify through the AHA once completed. CPR and First Aid classes will begin being taught when it is allowable to teach classes in groups again.

Fire & Life Safety Division Prevention (Vierra/Matthews):

Web Site

Few hours spent adding items to website and updating website to accommodate new items

VHR Inspections

1 Inspection ready to complete

Vegetation Ordinance Inspections and complaints

3 Separate complaints were received by phone related to vegetation on neighboring properties.

Burn Permits

No burn permits being issued from the office at this time due to COVID 19 protocols. 10-12 calls were received related to where to get one. Referred them to the link on PFPD website to acquire on line.

Plans Review & Inspections

One final permit on ATT site was completed in May. Two permits received initial inspections and water sign off in May. Several other permits are in process related to installation of fire water storage systems. 7-12 phone calls were fielded related to permits and applications in May.

Office Contacts

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Phone: 5 - 10 calls a day made to the Administrative office. Walk In's: At this time the administrative offices are closed due to COVID 19 protocols. There were at least 5 folks that drove on site at station 38 and were related to websites or provided information over the phone to address their needs.

Training Division

Station 38 personnel have conducted 24 hours of RT-130 Wildland Refresher Training for the Month of May. Crews have also conducted over 20 hours of COVID 19 training and preparation. Crews have completed the Wildland basic 40-hour training for SVEMT Eymann. Crews have conducted 20 hours of hose lay training for the Month in preparation for the upcoming fire season.

Station 37 (Omo Ranch) QRT's at station 37 conducted 20 hours of training for the Month of May. This included COVID 19 preparedness training as well as the annual Wild Land firefighter refresher training.

Station 36 (Leoni Meadows) Nothing to report for May

Station 35 (Grizzly Flats) QRT's at station 35 conducted 20 hours of training for the Month of May. This training included COVID 19 preparedness training as well as the annual Wild Land refresher training.

Operations, Station Activities & Calls

Station 38 (main)

Activities: Crews participated in the annual physical agility test that includes a 1.2-mile hike with 45-pound Packs and must be completed in 31 minutes. Crews also performed the annual physical agility test that includes a tire strike, hose pull, 75 Pound dummy drag, ladder carry, and hose hoist. Public education and outreach has been limited due to the COVID 19 pandemic.

Operations: Crews are currently working on the two type 3 Engines to make them Strike Team ready for the: Upcoming fire season; Crews are continuing to perform yard maintenance around all the stations; Crews have been working on the new generator systems for station 38, 37 and 35

Station 37 (Omo Ranch)

Activities: QRT's participated in the annual physical agility testing that includes a ½ mile to 1.2 mile hike with 25 to 45 pound packs to complete in under 31 minutes. The test also included performing a series of timed performance-based evolutions involving hose pulls, tire strikes and weighted hose pack lift and carries.

Calls/Runs: QRT's at station 37 responded to the following calls and events: 7 move up and cover assignments; 1 medical aid; 1 vehicle fire; 1 vegetation fire; 1 public event (Indian Diggins school end of school year drive by event)

Station 36 (Leoni Meadows)

Activities: Leoni is beginning to open and recover from economy setbacks, U-36 assigned with one all hazards volunteer FF/EMT.

Calls/Runs: One off road MVA

Station 35 (Grizzly Flats)

Station 35 (Grizzly Flats)

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Activities: QRT's participated in the annual physical agility testing that includes a ½ mile to 1.2-mile hike with 25 to 45-pound packs to complete in under 31 minutes. The test also included performing a series of timed performance-based evolutions involving hose pulls, fire strikes and a weighted hose pack lift and carries.

Calls/Runs: QRT's at station 35 responded to the following calls and events; 2 Medical calls, 2 illegal debris burn, 2 vegetation fires

BC Stutts (8603)

BC Stutts been spending an average of 40+ hours at station 38 administration building. No hours have been spent at station 35 office currently. Training and education accounts for 80% of his total hours for the month. He has been creating and checking in all the COVID 19 protocols and training for the month of May which total approx. 30+ hours. He has spent approximately 60 hours this month on conducting the wildland refresher training. In addition, another 30 hours on the COVID 19 pandemic training. Training of the QRT's has been limited due to the COVID 19 issue, yet will resume once given the all clear. Public contact has been limited due to the COVID 19 issue. Work on the House in Grizzly Flats has begun and he has spent 10+hours so far preparing the house for the June 15th move in.

Facilities, Apparatus, PVFA & More

Facility and Equipment repairs – Station 38 generators project held up by county permits, Station 37 Pump relocated, Station 35 house repairs on going, and several minor repair projects ongoing.

Apparatus – E32 with several small issues being address, E338 tires will be replace soon and U38 accelerator issues. Patrol 31 in body shop, box had several fractures in frame, broken brackets and overloaded (5K repair quote). E335 pump rod broken, being repaired, E338 tires to be replaced first week of July 2020.

Fuel Costs Diesel \$1,261.00 Gas \$425.00

PVFA Finalizing the community center transfer to the PVFA, they made final payment for Patrol 35.

In addition, they help purchase 12 used SCBA bottles and 8 harness/air packs.

Unusual Occurrences/Injuries: We are evaluating Covid 19 Level 2 once state and county lower. Newer BK radio and Pager damaged beyond repair during water rescue.

Mark S. Matthews
Fire Chief

Chief Matthews updated the board on costs for replacement of Radio and pager that was damaged which will be covered by insurance. P31 has been repaired, and had costs of approx. \$6000.00 to repair.

- 6.2 Local #4586
Bret Legoullon from the local 4586 nothing to report
- 6.3 PVFA

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Dan Dwyer reported for the PVFA that they will be moving forward with the Fire and Wine in the fall. The acquisition of the community hall is still moving forward and should take place in the next week.

6.4 Financial (Chief)

Chief Matthews reviewed financials

7. OLD BUSINESS (The Board may elect to review, discuss, take action or vote on any old business. The Board Chair may request a roll call vote on items)

7.1 PFPD Vegetation Management (Chief)

BC Stutts and Public Ed Garrett have been assigned to head up how the Vegetation Management Ordinance is handled and how complaints received by the County and department will be addressed.

7.2 Mitigation/Development Fee to Purchase Water Tender (Chief)

Letter has been sent to the County Board of Supervisors, we have not heard back on when it will be on the Board of Supervisors agenda.

7.3 JOA with Amador County Fire Protection District Update (Chief)

JOA has been signed. This is the first phase.

7.4 FY 2020/2021 Budget (Chief)

Motion to accept the Proposed Budget for FY 2020/2021 as presented by Chief Matthews (M/S) Strangfeld/Irish

Roll Call Vote

Ayes: Irish, Strangfeld, Jumper

Nay: 0

Abstain: 0

Absent: Fitts

Passed 3/0

7.5 District Name Change (Chief)

Chief Matthews spoke for Ad-Hoc Committee member Director Fitts. We will be placing information on the proposed name change on the website and on Facebook to get the information out to the community to express ideas and concerns.

Audience member Sandi Bush raised a question stating that was the first she had heard of the proposed name change. She asked why the District was considering a name change and what the rush was. She expressed her opposition to the District changing its name, and asked for an answer as to why.

Chief Matthews Provided clarification that the discussion related to changing the District's name has been taking place at open board meetings for the last 3-4 months and that an Ad-Hoc Committee had been formed. The Chief and Board Chair Jumper explained that it is not the place to discuss and provide a question and answer format related to the proposed name change, that this was just to be an update from the Ad-Hoc committee.

7.6 Contract use agreement 4847 Sciaroni Rd. Grizzly Flats CA 95636 (Chief)

All finished with Agreements. BC Stutts should be moved in on June 15th

7.7 Resolution NO: 003-2020 Appropriations Limitations FY 2020/2021

Motion to accept Resolution NO: 003-2020 Appropriations Limitations FY 2020/2021

(M/S) Strangfeld/Irish

Roll Call Vote

Ayes: Irish, Strangfeld, Jumper

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Nay: 0

Abstain: 0

Absent: Fitts

Passed 3/0

8. NEW BUSINESS (The Board may review, discuss, take action or vote on any new business. The Board Chair may request a roll call vote on items).

8.1 Resignation of Director Baron

Director Baron's Resignation was accepted by the BOD

8.2 Open Board Position

Special Board Meeting has been set for Monday June 15th at 6pm to fill Open Board Position

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTIONS AND/OR REVIEW

Nothing to report

10. GOOD OF THE ORDER

Director Strangfeld read into record her letter of resignation as a Board member as of July 1 2020.

11. UPCOMING CALENDAR OF EVENTS

Fall Fire and Wine date to be set this fall in late October

12. CLOSED SESSION - No Closed Session held

12.1 Labor negotiation (MOU) Pursuant to Government Code Section § 54957.6, conference updates and information between District negotiators and Local #4586 (BOD/Chief)

12.2 Security Pursuant to Government Code Section § 54957 (a) matters posing a threat to public services or facilities (standing closed session) for COVID 19

12.3 Fire Chief Performance Evaluation Government Code Section § 84957

13. RETURN TO OPEN SESSION No Closed Session held

14. Roll Call return form Closed Session to Conference call No Closed Session Held

15. AGENDA ITEMS FOR NEXT MONTH

7.1 PFPD Vegetation Management (Chief)

7.2 Mitigation/Development Fee to Purchase Water Tender (Chief)

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR Tuesday July 14 2020 at 6 p.m.

Motion to Adjourn

(M/S) Strangfeld/Irish

Passed: 3/0

Absent: Fitts

Meeting adjourned at 7:05 p.m.

Prepared by:



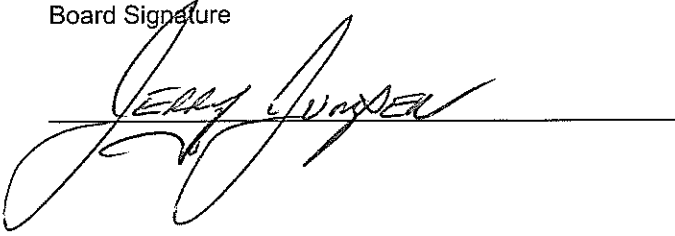
Joy Vierra, District Administrative Assistant

The Pioneer Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, may be requested by calling (530) 622-4444 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 7061 Mount Aukum Road, Somerset, California. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Administrative Assistant at (530) 620-4444. Station 38 has disabled access and facilities. All Board meeting are recorded. Office hours Tuesday through Thursday 9am to 3pm.

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Board Signature

A handwritten signature in black ink, appearing to read "Jerry Springer", is written over a horizontal line. The signature is stylized and cursive.