

PIONEER FIRE PROTECTION DISTRICT

Board of Directors Board Meeting

April 14, 2020 at 6 p.m.

Jerry Jumper - Board Chair, Marie Fitts - Vice Chair,
Eileen Strangfeld - Board Secretary, Michael Irish – Director, Sonia Baron - Director

Mission Statement

To provide a professional and compassionate level of community fire protection, emergency medical and rescue services to the citizens and property owners within the Fire District, in order to prevent or minimize the loss of life, pain, suffering and property damage as a result of fire or other types of emergency.

The regularly scheduled April 14, 2020 6:00 PM meeting will be conducted via Teleconference only. Members of the public may call in during the meeting and are encouraged to submit public comment via email to admin@pioneerfire.org up until the start of the meeting. Written comments will be entered into the meeting's minutes and the Board will consider all comments at the appropriate time. Members of the public may address any items on the agenda prior to board action, comments will be limited to no more than three (3) minutes. Members of the public wishing to attend the meeting must email admin@pioneerfire.org or call 530 620-4444 to receive the Participate Phone Number and the Meeting ID Number prior to the start of the meeting.

These meetings will be conducted pursuant to the provisions of California Executive Order N29-20, which suspends certain requirements of the Ralph M. Brown Act to allow for greater flexibility in conducting public meetings via teleconferencing and allowing the public participation telephonically. These measures will only apply during the period in which state or local public health officials have imposed or recommended social distancing measures.

MINUTES

1. CALL TO ORDER

1.1 Roll Call

Present: Irish, Strangfeld, Fitts, Baron, Jumper

Absent: 0

Administrative Staff Present: Chief Matthews, Joy Vierra AA, Mike Stutts BC,

Audience in attendance: Dan & Lynette Dywer, Bret Legoullon, & Judy Hobson

1.2 Pledge of Allegiance

2. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

2.1 Adoption of Agenda

Motion to adopt the agenda

(M/S) Strangfeld/Fitts

Roll call vote

Ayes: Irish, Strangfeld, Fitts, Baron, Jumper

Nay: 0

Abstain: 0

Passed 5/0

3. SPECIAL ANNOUNCEMENT / PRESENTATIONS / GENERAL BUSINESS

4. PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et. seq) and may be limited to three (3) minutes for any person addressing the Board.

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Molly Irish announced that the Grizzly Flats Fire Safe Council BBQ Fundraiser is July 25th at 5pm to be located at the Church.

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

5.1 Minutes from Board Meeting March 10, 2020,

5.2 Approval: payment of bills – green sheets

Motion made to approve Consent Calendar 5.1 & 5.2 minutes from Board Meeting March 10, 2020, and approval payment of bills – green sheets

(M/S) Strangfeld/ Fitts

Ayes: Irish, Strangfeld, Fitts, Baron, Jumper

Nays: 0

Abstain: 0

Passed 5/0

6. MONTHLY/STANDING ACTIVITY REPORTS:

6.1 Administrative/Chief's Report (Chief)

March –April 2020 Chiefs Administrative Report

Administration: (Vierra, Stutts, Garrett, Matthews)

Hiring – Open recruitment for open Firefighter position and establish a list

Budgeting/Financial sustainability – On track for a 10% plus revenue short fall.

Purchasing – Freeze

Fire & Life Safety – re-evaluation how we are going to continue inspections, vegetation ordinance and more.

Outreach – Only via social media.

Compliance – Safety group will be doing pre-safety inspections soon suspended due to COVID 19

Facility and equipment repairs – Hopefully we will get the parking lots painted sometime soon when it dries out. Station 38 generators project should be completed by the end of the Month Cpt. Ramsey doing a great job for us. Station wall repair, will work on inside broken door in future. Alarm purchased should be installed by end of month

Apparatus – All the Utilities have been upgraded to type 7.

Investigations – None at this time.

Grants and donations – Cal Volunteer Grant, we will be finalizing our last purchase by the end or April. We did not receive the CCI grant. We have applied for a regional SCBA grant and we have applied with Georgetown fire for a pager and radio grant.

Training –BC Stutts is busy with COVID 19 training and keeping crews safe with the continuous updates and training. Training with Amador for April suspended due to COVID 19, we are looking at alternate means for training all our personnel.

Updates – Administrative facility closed to the public and personnel with the exception of Administrative Assistant, Public Educator, BC Stutts and myself. We have converted the old locker room to a Sanitation/Decon/Short Term Quarantine area. Please do not come to the Station unless Joy, Mike or myself have contacted you to meet; we will not meet with you in the office, but through the pass-through window. We have verbal commitment to utilize the grange for our personnel if we have to do a 14-day quarantine.

Recruitment – EMS, Wildland QRT, Volunteer FF, Water Tender/Apparatus operator Volunteer & SV's. In addition, for FF-EMT or Paramedic

Communications – Still Addressing ongoing issues with Camino, we seem to be making small micro steps.

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Amador/Pioneer -- Joint collaborations (training, volunteer recruitment, staffing, resources, auto aid and duty chief coverage cross staff stations). COVID 19 is delaying movement at this time.

Leoni Meadows -- Moving forward with new team of 12, training suspended due to COVID 19 issues.

Stations/Crews:

- 38 **(Main)** – Not so normal with COVID challenges; 24-7 manned station. New generator being completed, expected be completed by the end of April. Monthly training being redirected due to COVID 19. We will reevaluate the amount of repair needed on the eastside concrete after this fiscal year, fencing repair ongoing. Apparatus; E38, E338, U38, WT 38, 8603 Trailer 38 and UTV 38.
- 37 **Omo Ranch** – Normal Volunteer station 24-7 EMS & Wildland QRT's. Generator transfer box completed this month. Crews still working on redoing water supply pump. Apparatus; P-37 & U37.
- 35 **Grizzly Flats** – Apparatus P-35, U235, BC Stutts delayed working out of station part-time. Office move has been delayed due to property owner be sideline with an injury and snow.
- 34 **Mount Aukum** – Nothing to report, PVFA will move out when they procure hall.
- 32 **Sandridge** – Apparatus; E32 & E335. Repairs ongoing due to break in, adding security alarm door lock boxes for apparatus (keep keys in them)
- 31 **Willow** – Normal 24-7 County communications have purchased generator project should be completed by June 15, 2020 (I expect it to be delayed). Lots of tree and major branches fell down during the last two storms. Damaging power lines, our power pole and breaker panel. Lots of water damage to the ground too. 14K generator, estimated June/July completion. Apparatus; P31 and 8600.

Admin Moving the upgrading florescent lights to LED to next fiscal year.

Water Attempting to get approval from BOS to utilize development fees to purchase Water Tender

Public Education:

6, 7 and 8th grade 1st aid and CPR has been cancelled due COVID 19, along with Blood Pressure Checks, Public safety day. We will only be doing social media alerts and education.

Training/Education:

Training Officer will be focusing in COVID 19 safety and awareness. Along with other options for non-contact training.

Community Meetings and Groups:

We are not attending meetings or groups unless they are zoom or phone type

PVFA Will be procuring the community center across the street from station 38, just like everything its delayed due to COVID 19 issues.

Call Activity:

Fires

Vegetation 4 Structure 2 Other 1

Medical/MVA/ Rescue or HM/Public service

Medical 28 MVA 3 Rescue 1 Public service 17 Other 7

Total 63

Other: Unusual Occurrences/Injuries: COCOVID 19 challenges, Station 32 break in again, Social Distancing Etc.

Mark S. Matthews
Fire Chief

- 6.2 Local #4586
Bret Legoullon still in negations nothing new to report

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- 6.3** PVFA
Dan Dwyer provided information that the Easter Egg hunt and Pancake breakfast was cancelled. Grange hall next door is available as a deacon or quarantine station is necessary
- 6.4** Financial (Chief)
Chief Matthews provided an update on the financials, there will be a 9-10% shortfall of revenues collected. COVID19 is impacting the district as it is the world on a financial level.
- 7. OLD BUSINESS** (The Board may elect to review, discuss, take action or vote on any old business. The Board Chair may request a roll call vote on items)
- 7.1** PFPD Vegetation Management (Ad-hoc updates) Ordinance (Director Jumper/Chief)
At this time there is not a need for this district to create a vegetation ordinance of its own due to the county adopting an ordinance that will also include enforcement. If need be it can be brought up again in the future.
- 7.2** JOA (Chief)
No update at this time
- 7.3** Conflict of Interest & Update (Chief)
Chief's investigation will be reviewed at the next board meeting.
Director Jumper will provide his decision about whether he will continue on the board or continue as a volunteer next month.
- 8. NEW BUSINESS** (The Board may review, discuss, take action or vote on any new business. The Board Chair may request a roll call vote on items).
- 8.1** HR Policy Updates (Chief)
Policies will be reviewed at the next board meeting
- 8.2** Resolution 002-2020 Declaring an Election Be Held in its Jurisdiction Consolidating with Other Districts Requesting Election Services
Motion for resolution 002-2020 Declaring an Election Be Held in its Jurisdiction Consolidating with Other Districts Requesting Election Services
(M/S) Fitts/Irish
Roll Call Vote
Ayes: Irish, Strangfeld, Fitts, Baron, Jumper
Nay: 0
Abstain: 0
Passed 5/0
- 8.3** Master Agreement with El Dorado County Board of Supervisors for use of development fees to purchase a new water tender
Motion to adopt the master agreement as written
M/S Strangfeld/Fitts
Roll Call Vote
Ayes: Irish, Strangfeld, Fitts, Baron, Jumper
Nay: 0
Abstain: 0
Passed 5/0
- 8.4** Fechter & Company Engagement Letter for 2018-2019 Audit
Motion to accept Fechter & Company Audit Engagement Letter
M/S Fitts/ Irish
Roll Call Vote
Ayes: Irish, Strangfeld, Fitts, Baron, Jumper

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Nay: 0
Abstain: 0
Passed 5/0

9. CORRESPONDENCE FOR POSSIBLE BOARD ACTIONS AND/OR REVIEW

10. GOOD OF THE ORDER

Nothing to report

11. UPCOMING CALENDAR OF EVENTS

April and May Events cancelled due to COVID 19

12. CLOSED SESSION started at 6:52 p.m.

- 12.1 Possible exposure to litigation (1 matter) pursuant to Government Code Section 54956.9(d) (2). Facts and circumstances that might result in litigation need not be disclosed. Update correspondence from attorney regarding appeals
- 12.2 Anticipated Litigation Case # PC20190038 Katherine Wood VS Pioneer Fire Protection District (Significant exposure to litigation pursuant to Gov't. Code Section 54956.9(d)(2) or (3). Update correspondence from attorney
- 12.3 Labor negotiation (MOU) Pursuant to Government Code Section § 54957.6, conference updates and information between District negotiators and Local #4586 (BOD/Chief)
- 12.4 Security Pursuant to Government Code Section 54957 (a) matters posing a threat to public services or facilities (standing closed session) for COVID 19
- 12.5 Conference with Real Property Negotiations Section 54956.8 Property located at 4847 Sciaroni Rd Grizzly Flats CA 95684

13. RETURN TO OPEN SESSION at 7:43 p.m.

14. REPORT UPON RETURN FROM CLOSED SESSION (if applicable)

Nothing to report on items 12.1, 12.2, 12.3, & 12.4

For item 12.5 the Board has given Chief Matthews permission negotiate a rental or purchase agreement on the Property located at 4847 Sciaroni Rd Grizzly Flats CA 95684.

15. AGENDA ITEMS FOR NEXT MONTH

- 8.1 HR Policy updates (Chief)
- 7.2 JOA (Chief)
- 7.3 Conflict of Interest and Update (Chief & Director Jumper)
- 12.5 Property located at 4847 Sciaroni Rd Grizzly Flats CA 95684
Measure F

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR Tuesday May 12, 2020 at 6 p.m.

Motion to Adjourn
(M/S) Fitts/ Baron
Passed: 5/0
Meeting adjourned at 7:52 p.m.

Prepared by:



Joy Vierra, District Administrative Assistant

The Pioneer Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, may be requested by calling (530) 622-4444 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board

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in advance of a meeting, may be viewed at 7061 Mount Aukum Road, Somerset, California. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Administrative Assistant at (530) 620-4444. Station 38 has disabled access and facilities. All Board meeting are recorded. Office hours Tuesday through Thursday 9am to 3pm.

Board Signature


