

# **PIONEER FIRE PROTECTION DISTRICT**

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## **JOB DESCRIPTION**

Position Title: Shift Firefighter-EMT or Paramedic (volunteer-stipend)

Reports To: Shift Supervisor (Captain)

Status: Shift Firefighter (SV) (Volunteer)

FLSA Status: Exempt at will employee (Shift stipend position)

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## **POSITION SUMMARY**

Shift Volunteer Firefighter (SVFF) is a volunteer position that serves the community by responding to a wide variety of situations, ranging from emergencies that immediately threaten life or property to routine citizen requests for information or assistance. They perform within the scope of the policies and procedures of Pioneer Fire Protection District and they perform duties in the following general categories: fire suppression, emergency medical aid, rescue, hazardous material responses, training, water rescue, technical rescue, public education, prevention and other duties.

SVFF maintains fire and emergency medical equipment, apparatus/vehicles, rescue tools and facilities. Teamwork, service and respect for diversity are priorities when working for the Pioneer Fire Protection District. SVFF receives a full stipend when qualified to do all three of the following disciplines per PFPD requirements: Structural, EMS, and Wildland. Partial stipends when qualified to do two of the three disciplines.

## **SUPERVISION RECEIVED**

Works under the direct supervision of a Shift Supervisor (Captain)

## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Responds to emergency calls as dispatched within the District coverage areas and on mutual aid/auto aid assignments
- Provides basic life support or advance life support and first aid treatment in accordance with California laws, El Dorado County Department of Health Services rules and regulations, regional protocols, and County EMS Doctor directions
- On rare occasion provides transportation to area hospital in a medic unit
- Performs firefighting activities including driving fire apparatus, operating pumps and related equipment, laying hose, and performing fire combat, containment, extinguishments and overhaul
- Performs salvage operations including throwing salvage covers, sweeping water, and removing debris.
- Writes reports accurately and in a timely manner, documenting incident data, patient assessment and patient treatment

- Receives fire and/or emergency medical calls and alarms
- Operates radio and other communication equipment according to District and dispatch standard operating guidelines
- Participates in inspections of buildings, hydrants and other structures to develop and maintain accurate pre-plans
- Performs general maintenance work in the upkeep of fire and emergency medical equipment, apparatus, and facilities
- Presents programs to public on safety, emergency medicine, and fire prevention and suppression topics as directed
- Participates in fire drills, and attends classes in firefighting, emergency medical service, and other related areas as required
- Maintains required certifications in fire and emergency medicine
- Maintains positive working relationships with peers and coworkers
- Or other duties as assigned

### **MINIMUM QUALIFICATIONS**

- 19 years of age or older
- High school diploma or G.E.D. equivalent
- Valid California Class C Driver's License
- California Firefighter I certification or NFPA 1001 equivalent is preferred; or Graduate from a California Accredited Fire Academy/Volunteer Fire Academy within 6 months of appointment
- 18 months seasonal paid wildland experience can be supplemented for initial OSFM FF I
- California Emergency Medical Responder Emergency Medical Technician or Completion of EMT course or CEP (must have EMT certificate within 270 days, if possess OSFM FF-1 or equivalent and WL experience)
- Speak, read, and write the English language
- Meet PFPD physical standards for Suppression personnel
- Meet insurability requirements of the District's insurance carrier
- S130 and S190 Certification upon hire date

### **KNOWLEDGE, SKILLS, AND ABILITIES**

- Working knowledge of...
  - fire suppression and prevention principles
  - emergency medical and rescue techniques and their applications
  - emergency treatment and transportation
- Ability to...
  - apply standard firefighting and emergency medical techniques
  - follow verbal and written instructions
  - handle the arduous physical requirements of the job under stressful and adverse conditions
  - take effective decisive actions under stressful and adverse conditions
  - effectively communicate in both written and verbal format

## **PHYSICAL DEMANDS**

The physical demands described are representative of those that must be met by all personnel in this job classification to successfully perform the essential functions of this job.

Reasonable accommodations may be made to enable individuals with qualifying disabilities to perform the essential functions. While performing the duties of this job, personnel are frequently required to stand, sit, walk, talk, hear, use hands to finger, handle or operate objects, tools or controls, and reach with hands and arms. Personnel are frequently required to climb or balance, stoop, kneel, crouch, crawl, and smell. Personnel must be able to frequently lift and/or move up to 100 pounds and occasionally lift and/or move up to 150 pounds. Specific vision abilities required by this job include close, distance, color, and peripheral vision, depth perception, and the ability to adjust focus.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those personnel encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Work is performed in an office, vehicle or outdoor setting in all weather conditions, including temperature extremes. Work is often performed in emergency and stressful situations. Personnel are exposed to sirens and hazards associated with fighting fires and rendering emergency medical assistance, including infectious substances, smoke noxious odors, fumes, chemicals, liquid chemicals, solvents and oils. Personnel occasionally work near moving mechanical parts and in high, precarious places and are occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, radiation, risk of electrical shock and vibration. The noise level in the work environment is usually moderate, except during certain firefighting or EMS activities when noise levels may be loud.

## **WORK SCHEDULE**

Work assignments as a Shift Volunteer Firefighter or Recruit Shift Volunteer Firefighter are based on the needs of the District, and the SVFF is dedicating 6-10 24-hour shifts a month, or shifts/assignments of other durations Shift Volunteer Firefighter sign up monthly for 24-hour shifts based on availability. In addition, you are also eligible for wildland deployment per current policy to staff apparatus during on-going emergencies, and compensated per policy. Shift Volunteer Firefighter in good standing can remain in the program up to a maximum of two and half years.

Shift Volunteer Firefighter are expected to fulfill their assignment duties, and are assigned to a shift supervisor. Shift Volunteer Firefighter who become unavailable to fulfill their assignment because of other obligations shall submit a memo to their respective Captain at least two weeks prior to the effective date.

I have read the Shift Volunteer Firefighter Job Description and understand the position.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the District and employee and is subject to change by the District as the needs of the District and requirements of the job change.