

# **PIONEER FIRE PROTECTION DISTRICT**

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## **JOB DESCRIPTION**

Position Title: QRT Wildland/Vegetation Volunteer Firefighter (non-medical)

Reports To: Shift Supervisor (Captain)

Status: Volunteer – Call stipend for callback or event

FLSA Status: Exempt at will volunteer position

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## **POSITION SUMMARY**

The QRT Wildland/Vegetation Volunteer Firefighter serves the community by responding to a wide variety of situations, ranging from emergencies that immediately threaten life or property to routine citizen requests for information or assistance. They perform within the scope of the policies and procedures of Pioneer Fire Protection District and they perform duties in the following general categories: wild land/vegetation fire suppression, structural protection due to wild land/vegetation fires, maybe requested for manpower on a rescue, hazardous material responses, training, public education, prevention and other duties. The QRT Wildland/Vegetation Volunteer Firefighter normally works under the supervision of a company officer and expected to function effectively as part of a highly trained team. They are expected to perform their duties under adverse conditions and physical conditions that may pose a high risk of personal injury or exposure to hazardous conditions or infectious diseases.

The QRT Wildland/Vegetation Volunteer Firefighter is required to attend regularly scheduled training in order to maintain the high level of knowledge, skill and ability necessary to function safely and effectively as a wild land/vegetation firefighter provider in accordance with state law, county protocols, and standard operating procedures.

The work performance of a QRT Wildland/Vegetation Volunteer Firefighter is continuously evaluated for general knowledge, skill proficiency, and ability to work as part of a team. Any deficiencies are corrected through remedial training. This position requires a high degree of decision making in emergency situations.

## **SUPERVISION RECEIVED**

A QRT Wildland/Vegetation Volunteer Firefighter works under the general direction and supervision of the PFPD Captain (shift supervisor) who report directly to the Fire Chief and under the direction of the Incident Commander or Division Supervisor at emergency scenes.

## **SUPERVISION EXERCISED**

None

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## **ESSENTIAL DUTIES AND RESPONSIBILITIES**

The QRT Wildland/Vegetation Volunteer Firefighter may drive or ride an emergency vehicle in response to a wildland/vegetation fire, structural protection (wildland fire threat) or response/mitigation and routine requests for help on nuisance fires. In the performance of their duties, the QRT Wildland/Vegetation Volunteer Firefighter places equipment, lays and connects hose; operates fire-capacity pumps and directs water streams; uses extinguishers. The QRT Wildland/Vegetation Volunteer Firefighter may protect surrounding vegetation due to burning buildings as part of a fire suppression team, perform wildland/vegetation suppression, carry heavy objects and equipment and may assist career personnel with rescue injured or trapped victims and performing other related work as assigned, when requested by on duty Captain or Fire Chief.

## **MINIMUM QUALIFICATIONS:**

- At least 19 years of age
- Must be a high school graduate or passed GED requirements
- Possess and maintain a valid California Class C Driver's License
- Proof of eligibility to work within the United States as per I-9 form requirements
- Successful background and driving record check
- Must be insurable by the Fire District insurance carrier
- Successfully pass a 12 panel drug screen
- Ability to hear and communicate via radio communications and face to face communications with substantial background noise as experienced in emergency situations
- Speak, read, and write the English language
- Ability to safely drive an emergency vehicle during either day or night in situations that may include congested traffic, unimproved roadways, and in unfavorable weather conditions

## **DESIRED MINIMUM QUALIFICATIONS**

### **Knowledge of:**

- Modern wildland/vegetation fire service principles, procedures, techniques, and equipment
- Fire protection systems, water systems, evacuation considerations, and regulations for fire safety

### **Ability to:**

- Communicate effectively, both orally and in writing; ability to understand and carry out verbal and written instructions using the English language

- Maintain physical conditioning necessary to perform efficiently in emergency situations; meet medical and physical agility standards as established
- Learn the geography of the District, the location of important buildings and the street system
- Participate in training drills; attend school and classes on fire fighting, hydraulics, first aid, fire equipment, and apparatus, and other classes associated with recognized fire fighter standards
- Learn and apply technical information pertaining to fire fighting
- Assist career staff in performing protective inspections of structures and businesses in the community for fire hazards and pre-incident surveys for tactical planning
- Assist career staff in conducting fire-safety education classes
- Analyze and cope with a variety of emergency situations calmly but effectively and to react quickly to secure accurate and precise information on the location, extent, and nature of fires
- Sustain heavy physical labor during periods of intense activity in emergency situations; to work at varying heights
- Work within a para-military organization and respond readily to directives
- Establish and maintain effective working relationships with co-workers, supervisors, and the general public; to work effectively as a team member
- Service and operate all District wildland fire equipment and apparatus.
- Perform necessary maintenance, testing and care of fire hoses, auxiliary equipment and apparatus.
- Prevent waste and damage of materials, supplies, and equipment.
- Perform general maintenance and minor repairs to station facilities
- Perform community service activities.
- Maintain necessary records and reports, incident forms and logs, to accommodate needs of the district including computer data entry.

### **DISTINGUISHING CHARACTERISTICS**

The QRT Wildland/Vegetation Volunteer Firefighter is a non-compensated position. The QRT Wildland/Vegetation Volunteer Firefighter may be awarded a stipend/reimbursement in an effort to cover expenses incurred in the course of volunteering for the District. QRT Wildland/Vegetation Volunteer Firefighter will be expected to respond from home or work to District calls. Individuals fulfilling the duties and responsibilities of a QRT Wildland/Vegetation Volunteer Firefighter will at all-time present themselves in a courteous, professional and responsible manner.

## **TRAINING AND EXPERIANCE**

The QRT Wildland/Vegetation Volunteer Firefighter will be required to complete the Pioneer Fire Protection District Training academy and task books prior to functioning as a QRT Wildland/Vegetation Volunteer Firefighter.

## **LICENSES; CERTIFICATES; SPECIAL REQUIREMENTS**

High School Diploma or GED

A valid California State Class C Driver's License

A NFPA ICS 100 and 200 certificate (prior to responding)

S-130 and S-190 certification (prior to responding)

PFPD wildland/vegetation training completion certificate (prior to responding)

First aid and CPR (recommended)

## **PHYSICAL AND MENTAL DEMANDS**

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Physical Demands:**

Work and training is performed primarily in the fire station, then on fire scenes and extra ordinary events as they occur. Performing tasks under emergency conditions may require strenuous exertion. The exposure to death, emotional stress, persons with contagious diseases can be expected.

### **Mental Demands:**

While performing the duties of this position, the employee may be required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use math and mathematical reasoning; observe and interpret situations; learn and apply new information or skills; and interact with fire district members, other organizations and the public.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical hazard from fire, equipment, traffic, smoke inhalation, and falling objects at emergency scenes, and exposure to health risks may occur. Performance of hazardous tasks under emergency conditions may require strenuous exertion under such handicaps as limited visibility, exposure to hazardous or toxic chemicals and gases, extremes in temperatures, cramped surroundings, and contact injured persons or with death, and emotional stress. Training sessions are usually held in a classroom setting or on a training drill ground.

Prior to being a QRT Wildland/Vegetation Volunteer Firefighter must complete the basic PFPD QRT Wildland/Vegetation Volunteer Firefighter training academy and task books.

### **PHYSICAL REQUIREMENTS**

The QRT Wildland/Vegetation Volunteer Firefighter must be able to complete the pre-employment physical agility within allotted time (if you fail the pre-employment) or at the end of the academy. QRT Wildland/Vegetation Volunteer Firefighter must participate and complete the required PFPD annual physical agility test.

*The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the District and employee and is subject to change by the District as the needs of the District and requirements of the job change.*