

Meeting Minutes

**Pioneer Fire Protection District
Regular Board Meeting
Tuesday, May 13, 2014 – 6:00PM
7061 Mount Aukum Road, Somerset CA 95684**

Welcome to the Pioneer Fire Protection District Board Meeting. The Chairman of the Board of Directors will invite your comments regarding any item listed on our open session agenda. The Chairman may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from taking any action not listed on the agenda.

1.0 Call to Order

Roll Call

Directors Present: Craig Cooper-Wyble, Russ Sime, Don Ramos, Ripley Howe (arrived late)

Directors Absent: Rob Janzen

Salute to Flag

Adoption of Agenda

Motion to adopt agenda

(M/S) Ramos/Sime

Passed 3-0

2.0 PUBLIC COMMENT OTHER THAN AGENDA ITEMS

3.0 CONSENT CALENDAR

3.1 Minutes of April Board Meeting – April 8, 2014

Copy of minutes attached

3.2 Minutes of April Special Board Meeting – April 23, 2014

4.0 ITEMS REMOVED FROM CONSENT CALENDAR

3.1 Minutes of April Board Meeting – April 8, 2014

3.2 Minutes of April Special Board Meeting – April 23, 2014

Moved to June 10, 2014 Meeting

5.0 UNFINISHED BUSINESS

6.0 NEW BUSINESS

6.1 Finance Committee Report/Monthly Financial Report

March Report and Executive Summary

Documents attached

Director Cooper-Wyble reviewed financial report for March 2014.

6.2 Review of Revised FY 13/14 Budget

Motion and Roll Call Vote for approval

Motion to approve Revised FY13/14 Budget

(M/S) Ramos/Sime

Roll Call Vote: Passed 3-0

Ramos – Yes, Sime- Yes, Cooper-Wyble – Yes, Janzen – Absent, Howe - Absent

6.3 Public Hearing

Motion and Roll Call Vote for Adoption of Resolution 02-2014 A Resolution of the Board of Directors of the Pioneer Fire Protection District to Charge Fees for District Suppression, Incident Related Services, Permits, Planning and Inspections

Open Public Hearing

Discussion

Close Public Hearing

6.4 Motion and Roll Call vote for Adoption of Resolution 02-2014

6.3.and 6.4 moved to June 10, 2014 Board Meeting. Todd Cunningham will be asked to be present to explain fees and overall process.

6.5 Election Resolution – Forms necessary for Consolidated General Election November 4, 2014

2 Full Term Board Members to be elected and will expire on 12/7/2018

Incumbents: Robert Janzen and Don Ramos

Motion for Adoption of Resolution 03-2014

(M/S) Ramos/Sime Passed 3-0

6.6 Leadership Committee Update – Discussion and approval of reorganization plan for the PFPD

Committee: Craig Cooper-Wyble, Todd Cunningham, Jack Daniels, Board Member, etc.

Craig Cooper-Wyble reviewed the proposed operational plan for the department

(M/S) Howe/Sime

Passed 3/1

Sime – Yes, Howe – Yes, Cooper-Wyble – Yes

Ramos – No

Janzen – Absent

Director Howe arrived at the meeting during this discussion and is now eligible to vote.

Discussion:

Lynnette Dwyer

1. Does not think it is necessary to have the Willow station open in November. June through October should be sufficient.
2. How will Jacks performance as the Interim Chief be evaluated
3. We need to start looking for a long term solution now for the Chief role.

Director Ramos

Jack does not meet the requirements outlined in the job description that the Board passed for the Chief position.

Time in rank is one of the most important pre requisites and he does not qualify

Jack had a short period of time in the Captain role and became a Battalion chief now a few months in that role and is becoming chief.

Would like to post a position for Chief now

Director Cooper-Wyble

We don't need a full time Chief probably 20 hrs or less (Ramos agreed)

No money in the budget to pay a competitive salary.

This interim plan will get us through the Cal PERS process and we can review our budget and determine how we want to move forward

We did not review the current Board approved job description as it would apply to Jack, as we will most likely never have this situation at PFPD again. Whatever the permanent solution is, it will be a far cry from what has been, and most likely will be a shared Chief with another small District.

Other Comments

Other public comments made support the Board adopting the plan for an interim chief and taking their time to determine the best solution for the department. Appreciated the Board thinking outside the box for solutions.

6.7 Consultant to Board Measure F – Lynnette Dwyer

It was approved that Lynnette Dwyer will serve as a consultant to the Board on Measure F issues.

(M/S) Sime/Howe

Passed 4-0

7.0 STANDING REPORTS

7.1 Fire Chief's Report

Report attached

7.2 Report from Firefighter's Local #4586

None

7.3 Report from PVFA

None

7.4 Report from Fire Safe Council

None

7.5 Collaborative Council of Fire Departments (CCFD)

None

8.0 AGENDA ITEMS FOR NEXT MONTH

Minutes from April and May Board Meetings

Public Hearing – Fire Prevention Fees/Resolution 02-2014

Spending Limit FY 13/14

9.0 FINAL COMMENTS BY DIRECTORS

None

10.0 ADJOURN MEETING

Motion to adjourn meeting

(M/S) Ramos/Sime

Meeting adjourned at 7:05 pm

Board Signature

Note: All Board meetings are recorded.

The agenda is available on the District's web site (www.pioneerfire.org) and the full agenda packet may be viewed at the District's main office, Station 38, 7061 Mount Aukum Road, Somerset between 9AM and 1PM. Station 38 has disabled access and facilities.