

PIONEER FIRE PROTECTION DISTRICT

Board of Directors Regular Board Meeting

November 12, 2019 at 6PM

Marie Fitts - Board Chair, Jerry Jumper - Board Secretary

Ripley Howe - Vice Chair, Michael Irish - Director

Mission Statement

To provide a professional and compassionate level of community fire protection, emergency medical and rescue services to the citizens and property owners within the Fire District, in order to prevent or minimize the loss of life, pain, suffering and property damage as a result of fire or other types of emergency.

**Meeting location: PFPD Administration Offices– Boardroom
7060 Mount Aukum Road, Somerset, CA 95684**

MINUTES

1. CALL TO ORDER

1.1 ROLL CALL

Present: Howe, Jumper, Irish, Fitts

Administrative Staff Present: Chief Matthews, Joy Vierra AA

PLEDGE OF ALLEGIANCE

2. DETERMINATION OF QUORUM AND CONFIRMATION OF AGENDA

2.1 ADOPTION OF AGENDA

Motion was made to adopt agenda

(M/S) Jumper/Irish

Passed 4/0

3. SPECIAL ANNOUNCEMENT / PRESENTATIONS / GENERAL BUSINESS

A moment Of Silence was observed for Deputy Ishmael and Ken Strangfeld separately.

4. PUBLIC COMMENT

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et. Seq.) and may be limited to three (3) minutes for any person addressing the Board.

No public comment

5. CONSENT CALENDAR

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar. Comments may be limited to three (3) minutes.

5.1 Minutes from Board Meeting October 8, 2019

5.2 Minutes from Special Board Meeting October 29, 2019

5.3 Approval: payment of bills – green sheets

Motion to approve the consent calendar

(M/S) Howe/ Jumper

Abstained: Irish

Passed 3/1

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6. MONTHLY/STANDING ACTIVITY REPORTS:

6.1 Administrative/Chiefs Report

October/November 2019 Chief's Administrative Report

Administration: (Vierra, Stutts, Garrett, Matthews)

Deployment: Crews are all back from Kincade fire 12 day deployment, sent two engines.

Office hours -- Open from 9 to 3pm **Monday** thru Thursday. 19/20 budget is ongoing. Working on the following:

Hiring – Recruiting Reserve/Stipend Vols and all QRT position.

Budgeting/Financial sustainability – Revenues are low

Purchasing – Command vehicle 90% complete have not ordered slide out, ongoing equipment, materials, structure and supplies. We will be placing water tanks and pumps in 3 of our utilities.

Fire & Life Safety – Kara and crews out in the schools doing a great job educating and outreaching, fire and life safety inspection, and vegetation ordinance meetings continue.

Outreach - FSC, Groups, Federal, State and Local agencies, Amador cooperative efforts.

Meetings – Amador Fire, SPI, JPA, EDCFA, FSC, DFC, JPA financial, EDFO, LAFCO, Schools, State, County and local

Compliance – PFPD Safety Group meeting delayed due to deployment will get started in November.

Facility and equipment repairs – Black top seal completed at St. 38 (PVFA covered cost) St. 31 &* 32 completed black top seal by Van Horn. Station 38 concrete placed on hold due to Generator at Station 38 motor failing. We are looking at a cost estimate to repair generator between \$3500-\$5500. Computer upgrades needed prior to 1/1/20 estimated cost \$5000-\$7000 Getting quotes for leaks in engine bay and office at Station 38.

Apparatus -- U37 in service at ST. 37, all three utilities will be converted to type 7 engines, 100-gallon water tanks and pumps will be installed in early November, E32 needing some items repaired.

Investigations – Think goodness nothing at this time.

Grants and donations – Cal Volunteer Grant purchasing PPE in November, facility/property, apparatus and equipment.

Requirements – Training, education, OSHA, safety and legal

Training – Shift, volunteers, administration and district, BC Stutts moving forward

Updates – BOD mail boxes in new mail room.

Recruitment – EMS, Wildland QRT, Volunteer FF, Water Tender/Apparatus operator Volunteer & EMR.

Communications – Still working on updating response areas, matrix and pagers

Amador/Pioneer -- joint collaborations (training, volunteer recruitment, staffing, resources, auto aid and duty chief coverage cross staff stations)

Stations/Crews:

38 (Main) - Normal 24-7 manned station (2-career with max 4 daytime duty Chief). 50K main generator engine blew up and we are looking at 3500.00 to 5000.00 for repairs. Drive and parking lot seal coat completed, will be painting lines in next week. Antique engine building has been installed plexiglass currently being installed along with solar lighting. Computer upgrade for all computers before 1-1-20 5k to 7k. Getting quotes on leaky office roof and engine bay. Monthly training will be focusing on new hires, wildland, ems/rescue, fire and

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life safety and compliancy. Will be repairing concrete on eastside soon, fencing repair ongoing, and replacing garage door motor and more. We will be removing a dangerous tree on East property. We will be finishing carport for Engine 1 display. Apparatus; E32, E38, E338, E335, U38, 8603 Trailer 38 and UTV 38

- 37 **Omo Ranch** – Normal Volunteer station 24-7 EMS & Wildland QRT's. Generator has been returned to Costco not working correctly ordered another generator. Old generator moved to station 35 allowing emergency power, along with redoing water supply pump, Apparatus; P-37 & U37. County will be bringing us two loads of grindings in October to improve our parking areas, when they are up working in our area. Captain Ramsey will be working on generator power hook-up. Station looks good
- 35 **Grizzly Flats** – Normal Volunteer station Wildland & EMS QRTs are active. Captain Ramsey will be installing generator power hook-up and when we complete it, we moved the St. 37 generator to 35. Apparatus P-35, U235 U35 Leoni. Station looks good.
- 34 **Mount Aukum** – Not staffed PVFA still utilizing for storage, doing yard maint. Captain Selig working with PVFA to allow us to utilize 50% of the station for move ups from station 37.
- 32 **Sandridge** – Volunteer water tender station one water tender at this station. County DOT rerouted our drainage. County DOT has delivered sand for us to utilize in the event of flooding. In addition, Captain Ramsey and Whelden will be replacing the man door and add motion lights. Drive and ramp sealed this week. Apparatus; WT38 & E335.
- 31 **Willow** – Normal 24-7 with Chief, ramp has been sealed lines and no parking painted in the next week. Constantly repairing woodpecker holes, flooring, entry cover and working with OES on Generator for Vault tower and station. We are looking at providing an enclosed carport to fit an engine at the station in the near future and eventually a move-up station for GF crews. Returned first generator and has replaced it with another generator. Apparatus; P31 and 8600

Water/Prevention/Planning:

VHR – 1 complete **Veg.** Working with Ad-hoc group

Inspections: We are constantly reviewing and inspecting plans, property and buildings. We are working with contractors and citizens on hydrant water supply. We will be addressing moving the old water tanks from Stations 32 and 34.

Public Education:

Kara and crews are active in the schools, moving on with our Fire & Life safety education. Mike & Kara are going to get busy teaching our kids and community. She is engaging with our senior groups. Blood Pressure Checks every 2nd Wed and 4th Wed of the month at Pioneer Park from 11:45AM to 12:15PM. We are moving forward on our own public safety events. We are working with GF & OES on evacuation program, prevention to programs along with Cal Fire and other agencies. Working on appreciation nights for QRTs and separate for Career/Reserves.

Training/Education:

Deployment slowed training down the past 3 weeks, Training Officer will be coordinating the following disciplines each month with different modules: EMS, Specialty Team, Wildland, Structural, Rescue, Safety, Policy Review, Public Education and other. PFPD is an Expanded

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EMT group now. Mike is completing the reserve task book and drivers training and new employee training. We will be focusing on safety training and safety issues along with the upcoming wildland season. We are a CE provider for PFPD and the County. We will be doing most of our EMS training in house. This should save us time and funds.

Community Meetings and Groups:

Continue to meet with all Fire Safe council in district along with the South County Fire Safe Group, Vegetation Ordinance Groups, seniors and all the County Fire Meetings.

PVFA

They are going to do two crab banquets again in 2020; January 25 and February 1. We are using their funds to keep us moving forward with volunteers. PVFA paid for St. 38 sealant.

Call Activity: (October 1 to October 31)

Station 38

Vegetation	01
Structure	01
Other (car/trash/misc.)	14
EMS/Rescue/MVA	44
Haz-Conditions/Haz-Mat	03
Public service calls, good intent, false calls/other	21
Total	84
	Est. Total Loss (fire) \$

Grizzly Flats Area/QRTS/St. 35

Vegetation	00
Structure	00
Other (car/trash/misc.)	00
EMS/Rescue/MVA	08
Haz-Conditions/Haz-Mat	02
Public service calls, good intent, false calls, other	04
Move ups (cover 31/38)	02
Training	3.0 Hrs
	EMS
	1.0 Hrs
	Wildland
	2.0 Hrs
Public Education	8.5 Hrs

Omo Ranch Area/QRTS will update at meeting

Vegetation	00
Structure	00
Other (car/trash/misc.)	00
EMS/Rescue/MVA	00
Haz-Conditions/Haz-Mat	00
Public service calls, good intent, false calls, other	00
Move ups (cover 31/38)	00
Training	0 Hrs
	EMS
	00

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Wildland

00

Other: Unusual Occurrences/Injuries: Ken Strangfeld passed in November his service and Celebration of Life 1 pm Chapel of the Pines and 3 pm Saluti Winery. Station 38 Generator motor blown.

Mark S. Matthews
Fire Chief

- 6.2 Local #4586
No representative available to give report
The board received a letter giving the PVFA the (see Letter)
- 6.3 PVFA
The PVFA Website has been updated
Christmas party Dec 8th 2-4 pm at Station 38
PVFA board voted to give a \$500.00 donation to the Brian Ishmael Memorial fund. Ken Strangfeld and family have asked that all donations be made to the PVFA in his memory.
Crab Banquets are scheduled for Jan 25th and Feb 1st 2020. Already have 35 signed up for the 1st Banquet.
- 6.4 Financial
Financials were reviewed by Chief Matthews
- 7. **OLD BUSINESS** (The Board may elect to review, discuss, take action or vote on any old business. The Board Chair may request a roll call vote on items)
 - 7.1 PILT Funding - Possible misuse and or distribution of funds by the El Dorado County Auditor (Chief) Nothing to update
 - 7.2 Payroll Services (Chief) Nothing to update
 - 7.3 PFPD Vegetation Management (Ad-hoc updates) Ordinance (Director Jumper/Chief)
Several members of the committee have dropped off. A meeting needs to be scheduled and new committee members need to be established.
 - 7.4 Pioneer Fire Protection District Building/ Facility Use Agreement (Chief)
Discussion took place surrounding the Facilities usage.
The PVFA, is exempt to any fees.
All existing groups who have used the facilities in the past be grandfathered in at no fee for usage until the end of 2020, but will be subjected to cleaning fees and protocol. Any new groups will be subject to the charged fee schedule and cleaning fees upon use.
 - 7.5 Auto Aid Agreement; between Amador County Fire Protection District & Pioneer Fire Protection District. (Chief) Amador Board of Directors approved, the document needs to be signed by Amador Chief.
 - 7.6 MOU Per-Diem Position with Amador Fire Protection District and Pioneer Fire Protection District (Chief) Nothing to update
 - 7.7(a) Fire Code - Ordinance 2019.01 - Second Reading of the 2019 Fire Code Amendments – Chief to present the 2019 Fire Code Ordinance to the Board. (Health and Safety Codes: 13869.7, 17958.7 and 18941.5) (Chief)

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Motion made to adopt Ordinance 2019.01 - Second Reading of the 2019 Fire Code with amendments.

(M/S) Howe/Jumper

Passed 4/0

- 7.7(b) Ordinance 2019-01 Adopting the 2019 Edition of the California Fire Code, incorporating the 2018 Edition of the International Fire Code. To include all information and preceding to be discussed for Ordinance adoption. (Chief)

Motion made to adopt Ordinance 2019-01 Adopting the 2019 Edition of the California Fire Code, incorporating the 2018 Edition of the International Fire Code.

(M/S) Howe/Jumper

Passed 4/0

- 7.8 Update on open board position; (Vierra)

Declaration of Candidacy and Nomination Papers are due November 11th -December 6th for Dave Pratts open board position. There are a few folks that may be interested. Information related to the process will be provided for them.

- 8. NEW BUSINESS** (The Board may review, discuss, take action or vote on any new business. The Board Chair may request a roll call vote on items)

- 8.1 Pay rate review and potential adjustments/changes to the OES deployment rate for volunteers and reserves

Discussion took place surrounding proposed pay rate increase.

Motion made to accept the hourly rate increase and \$30.00 stipend per day change to the OES or Cal Fire Wildland deployment pay schedule as presented.

(M/S) Howe/ Irish

Roll Call Vote

Ayes: Irish, Howe, Fitts

Noes: 0

Abstention: Jumper

Passed 3/1

- 9. CORRESPONDENCE FOR POSSIBLE BOARD ACTIONS AND/OR REVIEW**

Letter received from the Chief addressing the idea of a name change for Pioneer Fire Protection District. Chair Fitts suggested this be presented for discussion at a future Board meeting.

- 10. GOOD OF THE ORDER**

- 11. UPCOMING CALENDAR OF EVENTS**

Ken Strangfeld memorial services will be Nov 23 1pm at the Chapel of the Pines and a celebration of life will be at Saluti Cellars at 3pm

- 12. CLOSED SESSION**

Closed Session started at 7:05 and did not include discussion on item 12.1

- 12.1 ~~Labor negotiation (MOU) Pursuant to Government Code Section § 54957.6, conference updates and information between District negotiators and Local #4586 (BOD/Chief)~~

- 12.2 Conference with Real Property Negotiations (§ 54956.8) Property located at 4847 Sciaroni Rd Grizzly Flats CA 95684 (BOD/Chief).

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13. RETURN TO OPEN SESSION 7:23

14. REPORT UPON RETURN FROM CLOSED SESSION

The Chief has been given power of negation regarding Real Estate Property for the district as noted in 12.2

15. AGENDA ITEMS FOR NEXT MONTH

16. ADJOURNMENT TO THE NEXT REGULAR BOARD MEETING SCHEDULED FOR Tuesday December 10, 2019 at 6 p.m.

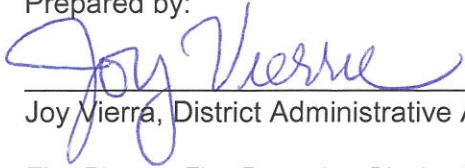
Motion to Adjourn

(M/S) Jumper/ Irish

Passed : 4/0

Meeting adjourned at 7:24p.m.

Prepared by:



Joy Vierra, District Administrative Assistant/ Amended by Mark Matthews, Fire Chief

The Pioneer Fire Protection District ("District"), in complying with the Americans with Disabilities Act ("ADA"), requests individuals who require special accommodations to access, attend and/or participate in District board meetings due to a disability, may be requested by calling (530) 622-4444 no later than 72 hours in advance of the scheduled meeting time. In compliance with Government Code Section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 7061 Mount Aukum Road, Somerset, California. In addition, if you would like a copy of any record related to an item on the agenda, please contact the District Administrative Assistant at (530) 620-4444. Station 38 has disabled access and facilities. All Board meeting are recorded. Office hours Tuesday through Thursday 9am to 1pm.

Board Signature

